

# Key Reading

## Collecting, Documenting, and Working with Collections

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- Agarwal, K. (2018). [Processing grief: Archivists, librarians, and museum professionals help communities heal.](#)
- [Archives Hub Glossary](#) (Jisc).
- Arvanitis, K. (2019). [The 'Manchester Together Archive': Researching and developing a museum practice of spontaneous memorials.](#) *Museum and Society*, 17(3), 510–532.
- Arvanitis, K., & Kavanagh, J. (2025). [The impact of collecting after sudden, unforeseen or violent events on the mental wellbeing of the record-keeping workforce.](#) Archives & Records Association.
- Collections Trust (NPOP Guidance). [Guidance for exhibiting archive and library materials.](#)
- Community Archives and Heritage Group. (2017). [Cataloguing guidelines for community archives.](#)
- Heritage Fund: Digital Skills for Heritage: [Doing digitisation on a budget.](#)
- Heritage Fund: Digital Skills for Heritage: [Digitisation project planner.](#)
- Heritage Fund: [Oral History Good Practice Guidance.](#)
- Maynor, A. R. (2016). [Response to the unthinkable: Collecting and archiving condolence and temporary memorial materials following public tragedies.](#) In E. M. Decker & J. A. Townes (Eds.), *Handbook of research on disaster management and contingency planning in modern libraries* (pp. 582–624). Hershey, PA: Information Science Reference.
- Miles, E., Cordner, S., & Kavanagh, J. (Eds.). (2020). [Contemporary collecting: An ethical toolkit for museum practitioners.](#)
- Morin, S. A. (2015). A museum's reference guide to collecting spontaneous memorials.
- [Museums Copyright Group.](#)
- Purcell, A. D. (2012). [More than flowers left behind: Building an archival collection and remembering April 16, 2007 at Virginia Tech.](#) *Journal of Archival Organization*, 10(3–4), 231–242.
- Schwartz, P., Broadaway, W., Arnold, E. S., Ware, A. M., & Domingo, J. (2018). [Rapid-response collecting after the Pulse Nightclub massacre.](#) *The Public Historian*, 40(1), 105–114.

- Society of American Archivists. [Documenting in times of crisis: A resource kit.](#)
- Sodaro, A. (2018). Exhibiting atrocity: Memorial museums and the politics of past violence. New Brunswick, NJ: Rutgers University Press.
- The National Archives. [Online guidance on rapid response collecting.](#)
- The National Archives. (2016). [Archive principles and practice: An introduction to archives for non-archivists.](#)
- The National Archives. [Archives and GDPR: Frequently asked questions.](#)
- The National Archives. [What are archives?](#)
- Tindal, B. (2018). [K\(NO\)W Justice K\(NO\)W Peace: The making of a rapid-response community exhibit.](#) The Public Historian, 40(1).
- [Manchester Together Archive.](#)
- Windon, C., & Youngblood, C. (2024). [Privacy considerations in archival practice and research.](#)
- [9/11 Memorial and Museum.](#)